



**SOUTHERN PHILIPPINES COLLEGE**

Julio Pacana Street, Licuan, Cagayan de Oro City

Contact Numbers: 856-2609; 855-5357

**To : ALL EMPLOYEES**  
**From : HUMAN RESOURCE DEPARTMENT**  
**Date : JUNE 4, 2025**  
**Subject : Declaration of No Work and No Class Days**

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In accordance with established policies and in observance of Eid'l Adha (Proclamation No. 911) and also to the celebration of Philippine Independence Day, this memorandum serves to formally announce that we will have no work and no classes on the following days. During these periods, all offices and departments will be closed:

- **June 6, 2025** - Eid'l Adha
- **June 12, 2025** - Philippine Independence Day

We encourage all employees and students to fully observe these days and shall not come to the campus for work and class.

Thank you for your usual cooperation.

Sincerely,

**JANNA JOY D. VECINA**

Human Resource Officer