



COLLEGE OF BUSINESS ADMINISTRATION and ENTREPRENEURSHIP
BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION
MAJOR IN: HUMAN RESOURCE DEVELOPMENT MANAGEMENT
 Effective SY 2024 - 2025 (Ref: CMO 17, S2017)



FIRST YEAR - FIRST (1st) SEMESTER							
Course No.	Course Description	Hours		Units	Pre-Req	Grades Earned	
		Lec	Lab				
GEC 101	Understanding the Self	3	-	3			GEC
GEC 103	Readings in Philippine History/IP Studies	3	-	3			GEC
GEC 105	The Contemporary World/Peace Education	3	-	3			GEC
ECON 2	Basic Microeconomics	3	-	3			BACC
AC 1	Fundamentals of Accounting	3	-	3			SPC Inst.
MGT. 110	Human Resource Management	3	-	3			BACC
PF 1	PATH-FIT: Movement Competency Training	2	-	2			PE
NSTP 11	NSTP 1 (Community Welfare Training Service)	(3)	-	(3)			NSTP
Totals		20	-	20			

FIRST YEAR - SECOND (2nd) SEMESTER							
Course No.	Course Description	Hours		Units	Pre-Req	Grades Earned	
		Lec	Lab				
GEC 102	Purposive Communication	3	-	3			GEC
GEC 104	Mathematics in the Modern World	3	-	3			GEC
GEC 107	Art Appreciation	3	-	3			GEC
GEC-E 112	Arts and Humanities: Philippine Popular Culture	3	-	3			GEC - E
STAT 1	Business Statistics	3	-	3			SPC Inst.
HRDM 1	Administrative and Office Management	3	-	3			PMC
PF 2	PATH-FIT: Fitness Training	2	-	2	PF 1		PE
NSTP 12	NSTP 2 (Community Welfare Training Service)	(3)	-	(3)	NSTP 1		NSTP
Totals		20	-	20			

SECOND YEAR - FIRST (1st) SEMESTER							
Course No.	Course Description	Hours		Units	Pre-Req	Grades Earned	
		Lec	Lab				
AC 2	Partnership and Corporation Accounting	3	-	3	Ac 1		SPC Inst.
GEC 106	Science, Technology, and Society	3	-	3			GEC
GEC - E 110	Social Science & Philosophy: Gender & Society	3	-	3			GEC - E
GEC 109	Ethics	3	-	3			GEC
MGT. 210	Strategic Management	3	-	3			CBMEC
LAW 1	Business Law (Obligations and Contract)	3	-	3			BACC
TAX 1	Income Taxation	3	-	3			BACC
PF 3	PATH-FIT: Dance	2	-	2	PF 2		PE
Totals		23	-	23			

SECOND YEAR - SECOND (2nd) SEMESTER							
Course No.	Course Description	Hours		Units	Pre-Req	Grades Earned	
		Lec	Lab				
GEC 108	Rizal's Life and Works	3	-	3			GEC
GEC-E 111	Mathematics, Science & Technology: Living in the IT Era	1	2	3			GEC - E
FIN 211	Personal Finance	3	-	3	Ac 1		PMC Elec

MGT.	211	Good Governance and Social Responsibility	3	-	3			BACC
MGT.	112	Entrepreneurial Management	3	-	3			PMC Elec
HRDM	2	Labor Laws and Legislation	3	-	3			PMC
PF	4	PATH-FIT: Martial Arts and Sports	2	-	2	PF 3		PE
		Totals	18	2	20			

THIRD YEAR - FIRST (1st) SEMESTER							
Course No.	Course Description	Hours		Units	Pre-Req	Grades Earned	
		Lec	Lab				
HRDM 3	Managerial Accounting	3	-	3	Ac 1		PMC Elec
MGT. 111	Marketing Management	3	-	3			PMC Elec
HRDM 4	Global/International Trade	3	-	3			PMC Elec
MGT. 310	Operations Management (TQM)	3	-	3			CBMEC
STAT 2	Statistical Analysis w/ Software Application	1	2	3	Stat 1		SPC Inst.
RES 1	Business Research	3	-	3	Stat 1		BACC
Total		16	2	18			
THIRD YEAR - SECOND (2nd) SEMESTER							
Course No.	Course Description	Hours		Units	Pre-Req	Grades Earned	
		Lec	Lab				
HRDM 5	Recruitment and Selection	3	-	3	Mgt.110		PMC
HRDM 6	Environmental Management System	3	-	3			PMC Elec
HRDM 7	Training and Development	3	-	3	Mgt.110		PMC
HRDM 8	Logistics Management	3	-	3			PMC Elec
HRDM 9	Labor Relations and Negotiations	3	-	3	Mgt. 110 HRDM2		PMC
HRDM 10	Special Topics in Human Resource Management	3	-	3	Mgt.110		PMC
Total		18	0	18			

FOURTH YEAR - FIRST (1st) SEMESTER							
Course No.	Course Description	Hours		Units	Pre-Req	Grades Earned	
		Lec	Lab				
VAL ED 1	Career Development and Work Values	3	-	3			SPC Inst
HRDM 11	Project Management	3	-	3			PMC Elec
Mktg. 410	International Business and Trade	3	-	3			BACC
FS 1	Feasibility Study	3	-	3	Ac1,Ac2 Mgt.110		BACC
HRDM 12	Organizational Development	3	-	3	Mgt.110		PMC
HRDM 13	Compensation Administration	3	-	3	Mgt.110		PMC
Total		18	-	18			
FOURTH YEAR - SECOND (2nd) SEMESTER							
Course No.	Course Description	Hours		Units	Pre-requisite		
		Lec	Lab				
PRAC-TICUM 1	On-the-Job Training (600H)	1	5	6	Must have passed all professional major courses,		Internship

- Enrollment should strictly follow the course prospectus notwithstanding the absence of pre-requisite subjects except tranferees and those who enrolled in the second semester.
- Physical Education and NSTP should be enrolled preferably in the first two years.

Course Content	Total No. of Units	
	Per CMO	SPC
SPC Institutional	-	15
GEC & GEC-E	36	36
PE/NSTP	14	14

Core Business and Mgt. Education Courses (CBME)	6	6
Business Administration Core Course (BACC)	24	24
Professional Major Courses (PMC)	24	24
Professional Major Courses Elective (PMC-Elec)	12	12
Prof'l Major Courses Elec (PMC-Elec) Supplement	-	12
Internship	6	6
	<u>122</u>	<u>149</u>