To : ALL EMPLOYEES

From: HUMAN RESOURCES DEPARTMENT

Date : AUGUST 12, 2025

Subject : HOLIDAYS IN AUGUST 2025

Please be informed of the upcoming holidays for the month of August 2025.

- AUGUST 21, 2025 (THURSDAY) Ninoy Aquino Day (Special Non-working Holiday) Proclamation No. 727
- AUGUST 25, 2025 (MONDAY) National Heroes Day (Regular Holiday) Proclamation No. 727
- AUGUST 28, 2025 (THURSDAY) City Fiesta (Special/Local Non-working Holiday) Republic Act No. 9644

In observance of the following dates, regular operations will be suspended. Please ensure that all necessary tasks are completed ahead of time.

Thank you for your usual cooperation.

JANNA JOY D. VECINA Human Resource Officer

CC:

INGRID G. RACOMA, PhD Vice-President

ATTY. NUNILA P. GARCIA, CPA President